

Prepared by the Department of Social Science, Behavioral Science, and Human Services

Date Approved by Department: August 22, 2016

Date Approved by Curriculum and Programs: October 19, 2016

Effective: Fall 2017

1. **Course Number:** ECE291
Course Title: Leadership and Management in Early Childhood Education
2. **Description:** This course explores administrative issues relating to leadership in Early Childhood Education: management styles, staff development and supervision including teacher training, staff collegiality, retention and evaluation, as well as collaboration with parents and community. This course meets Director II specifications for EEC certification.
3. **Student Learning Outcomes:** Upon successful completion of this course, students are able to do the following:
 - 1 Standard: Promoting Child Development & Learning
 - 1a. Knowing and understanding young's children's characteristics and needs.
 - 1b. Knowing and understanding the multiple influences on development and learning.
 - 1c. Using developmental knowledge to create healthy, respectful, supportive, and challenging learning environments for young children.
 - 2 Standard: Building Family & Community Relationships
 - 2a. Knowing about and understanding diverse family and community characteristics.
 - 2b. Supporting and engaging families and communities through respectful, reciprocal relationships.
 - 2c. Involving families and communities in young children's development and learning.
 - 3 Standard: Observing, Documenting, and Assessing to Support Young Children and Families
 - 3a. Understanding the goals, benefits, and uses of assessment-including its use in development of appropriate goals, curriculum, and teaching strategies for young children.
 - 3b. Knowing about and using observation, documentation, and other appropriate assessment tools and approaches, including the use of technology in documentation, assessment, and data collection.
 - 4 Standard: Using Developmentally Effective Approaches
 - 4a. Understanding positive relationships and supportive interactions as the foundation of their work with young children.
 - 4b. Knowing and understanding effective strategies and tools for early education, including appropriate uses of technology.
 - 4c. Using a broad repertoire of developmentally appropriate teaching/learning approaches.
 - 4d. Reflecting on own practice to promote positive outcomes for each child.
 - 5 Standard: Using Content Knowledge to Build Meaningful Curriculum
 - 5a. Understanding content knowledge and resources in academic disciplines: language and literacy; the arts-music, creative movements, dance, drama, visual arts; mathematics; science, physical activity, physical education, health and safety; and social studies.
 - 6 Standard: Becoming a Professional
 - 6a. Identifying and involving oneself with the early childhood field.
 - 6b. Knowing about and upholding ethical standards and other early childhood professional guidelines.

- 6c. Engaging in continuous, collaborative learning to inform practice; using technology effectively with young children, with peers, and as a professional resource.
- 6d. Integrating knowledgeable, reflective, and critical perspectives on early education.
- 6e. Engaging in informed advocacy for young children and the early childhood profession.

7 Supportive Skills

- SS1. Self- assessment and self- advocacy.
- SS2. Mastering and applying foundational concepts from general education.
- SS3. Written and verbal skills.
- SS4. Making connections between prior knowledge/experience and new learning.
- SS5. Identifying and using professional resources.

4. Credits: 2 credits

5. Satisfies General Education Requirement: No

6. Prerequisites: ECE110 (Child Growth & Development) or PSY201 (Child Psychology)

7. Semester Offered: Spring

8. Suggested General Guidelines for Evaluation:

- Teacher Training Workshop plan and final presentation
- Business Management book review and oral presentation
- Staff retention survey, results, and action plan

9. General Topical Outline (Optional):

- Introduction
- Improving Staff Training
- Management styles and temperaments
- Interpersonal communication
- Staff Retention
- Business management strategies
- Collaboration