
Report from the Chairperson – Gail Knell
No Report.

Report from the President – Kathleen Schatzberg

- Higher education has been a high topic in the press lately. The U.S. Department of Education and Margaret Spellings appointed a Commission on Higher Education and issued a report on accountability, tuition, retention, and completion rates in public higher education. Another report ranked 4C’s near the bottom on graduation rates. We have talked about the reasons for this but it also applies to other community colleges. Bob and his team and the student services area have been working on retention efforts. Evidence shows that if a student has a degree when they transfer there is a higher completion rate than if they don’t. Just wanted to alert everyone that this is a very big issue and we have to continue to work hard on it.

- VP Open Forum - during the discussion on the opening for the new Vice President of Academic and Student Affairs, an item was brought up regarding the number of faculty at the present time compared to ten years ago and the implication of a bloated administration. Administrative costs at CCCC ranks at the bottom when compared to our peer institutions in MA and nationally. Administration positions have been reduced since the President’s arrival. Faculty loss is down due to retirements and we had one rebuilding cycle. With the failure of the higher education reform bill last year and our not receiving the tuition retention piece this has affected our budget. The IRPC hire was possible with a retirement in Dixie’s area which was not replaced.

- Diversity Audit - discussed at the recent Macer meeting. There is no individual evaluation intent or component in this audit. We want someone from the outside who will talk to people, look over brochures etc and suggest new ideas on how we can be a more welcoming campus. This process will look at all diversity categories not just race.

- Dean Dorado is currently heading up the Civil Rights Audit this audit is being conducted by virtue of the fact that we receive federal funds. They look at the program (Perkins) receiving funding and the institution as a whole.

- State House announcement – Andrew Gottleib has been recommended to be on our Board of Trustees. Unclear to the President if he has been appointed or if this is the first step in the recommendation. He has a history with the Environmental Protection Agency and Cape Cod. Two board members will be ending their terms in March. If you have any suggestions for board members please send to the President.

Report from the Vice President – Robert Ross

- VP Ross introduced and welcomed the new dean of the Division of Arts and Sciences – Philip Sisson. Dean Sisson has met with the chairs; he has great experience, familiarity with the system and grounding with academic affairs and the disciplines he is giving oversight to.
• The audit on reassigned time is still going on. Now they are asking about college service and its relation to reassigned activity. Basically it is the same question – are our faculty members getting credit for one thing and getting paid for it in another hand. There is some recognition in our college service records of work that has been done on release or has been paid by stipend. Dr. Ross believes the reason for this is the desire to have a record of the work. He will be looking at this and discussing with the chairs and coordinators in more detail, how do we record and keep a record of stipended work and reassigned time and still keep it separate from the college service work. The report will come out on the system not the institution. Dr. Ross feels the college is in good shape.

• The faculty art show is outstanding. Joint show with the Provincetown faculty member (19) (first show was about 5 years ago). Friday night is the opening night.

• Question regarding the reorganization proposal – Dr. Ross deferred to President Schatzberg. Reorganization discussions will occur after the new Vice President is on board.

Report from the Vice President – Dixie Norris

• At yesterday’s Board of Trustees meeting, KPMG presented the audit for FY1006. The College was given another “clean” audit with no findings and no material weaknesses in the internal controls.

• Over the last six months, a significant number of computers have been added to our system. This has exacerbated an existing problem regarding bandwidth. The system is running extremely slow during peak time, which is roughly 9:30am to 2:00pm. The IT staff is fully aware of the difficulties and has been working on a short-term solution while we pursue funding for a long-term solution. Dan Gallagher, Executive Director for Information Technology, indicated that our partnership with Open Cape will help us address this issue. Dan indicated that they are working on a wireless connection form the College to Woods Hole and then to UMass-Dartmouth that will significantly increase our bandwidth. This is one of the first steps to resolve the bandwidth problem. Dan stated that by the first snow fall we should have ten times what we have now.

Reports from the Committees –

Academic Policy and Standards Committee – Michael Tritto
The report is in the public folders.

Academic Technology – Pat Tatano
The minutes were emailed to everyone. Committee discussed the faculty and student problems with the new technology building and various resolutions. Any concerns regarding the building please contact Pat or any member of the committee or Dan Gallagher and his staff.

Counseling and Advising – Vic Smith
Minutes are in the public folder. Committee reviewed the advising center and focused on student counseling and their needs.

Curriculum and Programs – Gail Guarino
The report is in the public folders. Changes/additions to the curriculum that will affect the catalog need to be submitted by mid November. Suggest that all changes/additions being submitted to the committee be proof read (not by the writer) before submission.

Developmental Education – Clare Niven-Blowers
Next meeting will be October 25th.

Institutional Research and Development – John Grant
The September 13th minutes are in the public folders; the Noel Levitz report has been shared with the NEASC chairs.
Faculty Professional Committee – Jim Shaw

Today is the last day to vote for new members; poll closes at 4:00 p.m.

Hemant Chikarmane attended the Board of Trustee meeting and reported that the associate deans’ titles have been changed to dean; Susan Maddigan will retire in 2007 and there will be a public meeting on November 9 to discuss the wind turbine project.

**Motion:** That the College Meeting accepts the committee reports as distributed.

Seconded. Approved.

Unfinished Business –

None

New Business –

**Motion:** (Nancy Dempsey) - That the members of the college meeting accept the following as the new college mission statement:

*The students’ education is the first priority at Cape Cod Community College. As a learning-centered community, we value the contributions of a diverse population, welcome open inquiry, and promote mutual respect. The College offers a strong educational foundation of critical and creative thinking, communication competency, and a global, multicultural perspective that prepares students for life and work in the 21st Century. Our liberal arts, sciences, and career programs provide educational pathways that serve the varied social, economic, and demographic characteristics of our community with a distinctive focus on sustainability. We honor our past, celebrate our present, and imagine our future.*

Seconded. Approved.

**Motion:** (Nancy Willets) – To rescind the September 20th vote to accept the new academic schedule template.

Seconded.

- Nancy stated several department members were confused at the last meeting and did not think their vote was not registered properly. The point of this motion is the procedure. She suggested the new dean and vice president review the template.
- Gail Knell stated a rescinding vote needs a majority vote.
- President Schatzberg hopes to have the new vice president on board by July 1. We are not discussing changing the schedule only the confusion of the voting process.
- Question – if motion does pass what happens? Gail responded that it was up to Pat Tatano to reintroduce and vote the next time. Discussion.

Vote on rescinding: Handcount – in favor/33 not in favor/37 abstain /12

**Motion did not pass.**

Discussion followed the vote.
Mold and Asbestos (Pat Tatano) - Pat would like to postpone this item. He is meeting with Dixie Norris October 19th regarding this issue and will present a report at the next College Meeting addressing this issue.

Announcements –

Commencement (Linda Houle) - Schedule for the college meetings in the spring semester and the commencement schedule were distributed. Commencement will be on May 23, 2007 at 4:00 p.m. in the Melody Tent. Recommending the Nursing students pinning ceremony take place at 2:00 p.m. in the Tent.

Professional Development Committee (Alison Frisbee) - Alison asked that any suggestion for professional day activities should be sent to her; a brief survey will be sent in December; the Holiday Party will be held at the Hyannis Golf Club on December 19 call Kristina Ierardi if you would like to volunteer in the planning.

Student Senate (Lori Crawley) – the Student Senate toll booth is open today.

Motion: (Kathy Bent) - to reconsider the vote to rescind. **Seconded.**

Gail Guarino explained the reconsider rule is quite often pro-forma and generally the body votes not to reconsider because then it cannot be brought up again. Cannot come back a month from now and vote to rescind the vote to rescind. Discussion.

Motion: (Kathy Bent) – amend her motion from rescind to re-consider. **Seconded.**

Discussion.

**Motion: to re-consider not rescind.** **Passed**

Hand count – in favor/50 not in favor 17

**Motion: (Pat Tatano)** – move to approve the template as presented.

**Table the motion. Seconded.** **Passed**

Meeting adjourned at 1:10pm

Respectfully submitted,

Pat McCulley